

APPLICATION FOR INTERNSHIP APPROVAL AND REGISTRATION IN ECO393

Internship Standards

An internship should:

- Give a student the opportunity to explore career interests
- Provide interaction that allows the intern to learn about the organization's goals and objectives
- Include tasks that enhance analytical, technical and interpersonal skills
- Involve a minimum of 100 hours of work during the quarter in which the student is enrolled in the course and last for the entire 10 weeks of the term
- Be no more than 25% clerical work

By submitting this application, you acknowledge that all DePaul academic and conduct policies remain in place during the internship placement. You agree to comply with all of the policies set forth by the internship site. An employer is not obligated to continue to employ a student whose performance does not meet minimum standards.

Please type your answers directly on this form; print-out and have your internship supervisor sign the form; and return the form to Professor Steve Carlton, Economics Department, DePaul University.

Student Information

Name: _____
ID Number: _____
Email: _____
Major/Minor: _____
College: BUS or LAS? _____

Position Information

Position Title: _____
Start Date: _____
Hours per week: _____
Is this a paid or unpaid internship? _____
Describe your internship responsibilities including at least 3 duties/tasks you will perform:

Company/Organization Information

Company/Organization name: _____
Website: _____
Address: _____
Number of Employees: _____
Industry: _____
Is this a For-profit, Not-for-profit, or Public organization? _____

Supervisor Information:

Name: _____
Title: _____
Department: _____
Email: _____
Phone: _____

Supervisor Signature: _____ Date: _____

The supervisor will be asked to complete a brief evaluation of the intern at the end of the ten week term. This evaluation will be sent via email from Steve Carlton, Adjunct Professor, Economics Department, DePaul University [scarlton@depaul.edu]