



Combined Bachelor/Master Degree Program Policies and FAQs

1. How do I apply to the program? When should I apply?

Download the electronic application from the website, fill out the form, and email it with your unofficial university transcript in a PDF format to shlcombineddegree@depaul.edu.

Admission in the program is on a rolling basis. You must have completed 88.00 credit hours at minimum and hold an overall 2.50 minimum DePaul University GPA to be eligible to apply for the School of Hospitality Leadership's Combined Bachelor/Master Degree Program.

2. How do I calculate my GPA?

The overall DePaul University GPA is calculated as the cumulative GPA of all classes taken at DePaul (shown on the most recent quarter of your unofficial transcript). You can access your unofficial transcript from Campus Connect: Self-Service > Academic Records > View Unofficial Transcript.

3. After I complete my bachelor's degree, how much will the graduate program cost?

In order to determine the cost of the program, please check this year's graduate tuition rate through the Office of Student Financial Accounts and multiply by 36 credits (9 courses) and factor in the 25 percent Double Demon Scholarship for DePaul University alumni.

4. Are there minimum grades I need to earn in the graduate classes that I take during my undergraduate studies?

Yes, the same standards apply to the three (3) graduate hospitality courses as your undergraduate classes: minimum of C- and a GPA of 2.0. Students who earn less than a C- in any of the three (3) graduate courses during the School of Hospitality Leadership's Combined Bachelor/Master Degree Program will need to retake those courses again before continuing onward to complete the MS in Hospitality Leadership and Operational Performance.

5. How does tuition work for the School of Hospitality Leadership's Combined Bachelor/Master Degree Program? How will my tuition bill change?

The three (3) graduate classes taken during the bachelor's degree are billed at the undergraduate tuition rate with the same financial aid award, if applicable to the student.

The nine (9) graduate classes taken after the bachelor's degree is earned are billed at the graduate tuition rate. DePaul alumni receive a Double Demon Scholarship which provides 25 percent off tuition while pursuing a graduate business degree from the Kellstadt Graduate School of Business. The scholarship becomes effective once you are officially admitted to the graduate program.

6. After I am accepted into the School of Hospitality Leadership's Combined Bachelor/Master Degree Program, how do I enroll into the three (3) graduate classes during my undergraduate studies?

Please work with the Kellstadt Graduate School of Business Program Office to register for the three (3) graduate courses during your undergraduate studies. They can be contacted by email at kgsb@depaul.edu or by phone at (312) 362-8810.

Upon graduation with your bachelor's degree, you will continue to work with an academic advisor in the Kellstadt Graduate School of Business to plan and register for the nine (9) remaining graduate courses to complete the MS in Hospitality Leadership and Operational Performance.

7. Do I have to continue the School of Hospitality Leadership's Combined Bachelor/Master Degree Program immediately after earning my bachelor's degree, or can I take time off?

You can take a break between the bachelor and master degrees if you wish. We recommend not taking longer than 1-2 quarters off in order to stay on pace with study habits and graduate classwork.

Graduate classes have a course expiration of 6 years. Therefore, the first graduate class you take during your undergraduate studies will expire if the rest of the graduate courses for the MS in Hospitality Leadership and Operational Performance are not completed in 6 years from the start date of the first graduate course taken at the university.

8. Will I continue to receive financial aid for the three (3) graduate classes that I take while still an undergraduate student?

Yes, financial aid will continue to be factored into the three (3) graduate classes that you take as an undergraduate student with the same eligibility as your normal undergraduate classes. For continued financial aid once you are in the graduate program, you may apply separately or consult with a financial aid counselor in the Office of Financial Aid.

9. Why did I receive an error when I tried to apply for graduate financial aid?

When you apply for financial aid for the graduate program, your graduate level is not yet active until your file is processed by the Kellstadt Graduate School of Business Program Office. This typically occurs within the final weeks of your senior year as an undergraduate student at the university. Once you are active in the graduate program, the FAFSA will automatically be processed by DePaul for consideration of financial aid.

10. Am I considered a graduate student while I am still completing my bachelor's degree?

No, you are still considered an undergraduate student. Once you finish your bachelor's degree and are accepted officially to the graduate program, you are then considered a graduate student and you may list this on your resume. You will be notified of your acceptance by the Kellstadt Graduate School of Business Program Office.

11. How do I continue into the graduate program after I finish my bachelor's degree?

Upon completing and passing HSP 502, 503, and 505 during your undergraduate studies and you have most of your undergraduate course work completed, please complete your degree conferral via CampusConnect. If you have questions regarding how to do this, please contact your academic advisor and/or your undergraduate studies program office in the college in which you reside as an undergraduate student.

Once your degree conferral has been submitted and approved, please fill out the School of Hospitality Leadership's Combined Degree Program Petition for Graduate Enrollment form. This form will notify the School of Hospitality Leadership and the Kellstadt Graduate School of Business that you plan to matriculate into the MS in Hospitality Leadership and Operational Performance in an upcoming term that best works for you. Once the form is completed, please email it to shlcombineddegree@depaul.edu.

The School of Hospitality Leadership will forward this form to the Kellstadt Graduate School of Business for processing. You will receive correspondence from the Kellstadt Graduate School of Business confirming your admittance into the graduate program at that time and how to enroll in the remaining nine (9) courses for the master's program.

12. What if I am not accepted into the School of Hospitality Leadership's Combined Bachelor/Master Degree Program?

Depending on how far along you are in your undergraduate program, you may be able to reapply to the School of Hospitality Leadership's Combined Bachelor/Master Degree Program once you have completed at least 88.00 credit hours at the university and hold a cumulative minimum 2.50 GPA.

Denial from the program may only mean you are not eligible to take the three graduate courses during your undergraduate studies. You may still pursue the graduate degree at a later date by applying as a regular graduate student through the Kellstadt Graduate School of Business.

13. What happens if I don't want to continue into the graduate program?

The three (3) graduate classes taken as an undergraduate student will fulfill courses associated with your specific major requirements at the university to successfully complete your bachelor's degree. You may choose to return to the MS in Hospitality Leadership and Operational Performance if eligible in the future.

14. Will I be able to participate in graduation commencement for my bachelor's degree?

Yes, the bachelor's and master's programs are two degrees. When you finish your bachelor's degree, you may attend graduation. When you finish your master's degree, you may attend another graduation.

15. When I am finished with the three graduate classes during my undergraduate studies, can I take additional graduate classes?

No, you may only take the identified three (3) graduate classes (HSP 502, 503, and 505) during your bachelor's degree. Once you finish your bachelor's degree, you may continue with the remaining nine (9) graduate courses required for the MS in Hospitality Leadership and Operational Performance.

16. When does my graduate GPA begin?

Your graduate GPA begins calculating once you start the graduate program (after HSP 502, 503, and 505). The three (3) graduate classes taken during your undergraduate studies count toward your undergraduate GPA.

17. If I am accepted into this program, can I also pursue another graduate business degree?

Admission into the School of Hospitality Leadership's Combined Bachelor/Master Degree Program does not constitute eligibility for enrollment in other programs in the Kellstadt Graduate School of Business. Other programs may be applied for separately.

18. Who can I contact if I have more questions?

For academic advising questions for the three (3) graduate courses associated with this program, please contact the Kellstadt Graduate School of Business Program Office by email at kgsb@depaul.edu or by phone at (312) 362-8810.

For other questions regarding the Combined Bachelor/Master Degree Program, please contact the School of Hospitality Leadership's Graduate Program Director, Dr. Chris Roberts, by email at crober31@depaul.edu or by phone at (312) 362-6777.