



DEPAUL UNIVERSITY

DRIEHAUS COLLEGE OF BUSINESS

GRADE CHALLENGE FORM

Please review the Student Handbook grade challenges procedures.

Directions: Please provide the information requested below and email khillego@depaul.edu, or send *two copies* of the grade challenge to:

Kathy Hillegonds
DePaul Center, Suite 5100
1 East Jackson Blvd.
Chicago, IL 60604

DATE _____

NAME _____ DEPAUL ID # _____

ADDRESS _____

HOME PHONE _____ WORK PHONE _____

EMAIL _____

CURRENTLY ENROLLED IN:

UNDERGRADUATE DAY ____ UNDERGRADUATE EVENING ____ GRADUATE ____

GRADE CHALLENGE REFERS TO:

FACULTY NAME _____

COURSE _____ SECTION _____

TERM/YEAR _____

GRADE RECEIVED _____ GRADE EXPECTED _____

I HAVE FOLLOWED PROCEDURES AND DISCUSSED THE GRADE WITH THE PROFESSOR WITHIN THE SPECIFIED TIME: YES ____ NO ____

REASONS FOR CHALLENGE: Explain in full in the space provided below and, where possible, attach *supporting documents* referred to in the explanation. **A course syllabus** must be submitted with the challenge.

Student Signature _____ Date _____

For Office Use Only

Date received in Dean's Office _____

Date forwarded to Review Board _____

Members of the Review Board for this Challenge:

Chair, _____, _____

_____, _____

Decision of the Review Board: ACCEPT _____ REJECT _____